

Minutes of the Annual General Meeting of the Three of Clubs Badminton Club held at The Two Poplars pub, Finchampstead Road, Wokingham, Berkshire, RG41 2NU on 21<sup>st</sup> May 2018 at 7:55pm.

The meeting was attended by 15 members and 4 proxies.

### **Minutes (Agenda Item 1)**

Introduction - welcome, thank you all for coming.

Usual items on the agenda today, and we will specifically discuss two topics in more depth after the main reports – Juniors and GDPR.

1. The minutes of the 2017 AGM were proposed by Sharon Wheeler, seconded by Adam Leach and were unanimously adopted.

### **Committee reports (Agenda Item 2)**

2. Chairman:

- Teams performance – 2 x wins and 2 x 2<sup>nd</sup> place
  - A&C Mens 4s won division 2
  - Bracknell - Mens won division 2, Mixed finished mid table in division 1
  - Reading – Ladies came 2<sup>nd</sup> in division 2, Mens finished near the bottom of the table after a hard year in division 1, Mixed A finished 2<sup>nd</sup> in division 1, Mixed B came 3<sup>rd</sup> in division 2
  - Reading Cup – we fielded two teams this year, with 1 going out in the first round but the other reaching the third (and final?) round but unfortunately losing in the face of a challenging handicap!
- The Reading League AGM will be held this Thursday 24th May – please let me know if there is anything you would like me to raise at this or the A&C or Bracknell League AGMs which will be in a few months. There will be no RBA presentation disco this year, the league have decided that after several years of declining interest that it is no longer viable. Trophies will be awarded at the AGM instead.
- Premier Club application – I am pleased to announce that we have completed our Premier Club application, improving our marketability and giving us access to funding support for our Juniors
- Constitution – needed to be updated as a result of the Premier Club application and creation of our Juniors session, and now GDPR. We have also taken the opportunity to review and refine other areas where suitable, as the original document is around 15 years old now. We will go through in more detail later, and vote on accepting the new constitution.
- Coaching – if members can organise a group of 6-8 we will book courts at The Holt and provide a coach if required, for a subsidised cost of £10 per person for a 2 hour session
- Team pairs practice nights, 1 levels / 1 mixed, run in late August / early September
- Selection committee – timing was discussed at the request of a member who felt the current timing was too early, which meant we couldn't select people who join the club late in summer. Another member responded that they preferred the early selection to allow time to practice with whoever they were selected to play with. A discussion followed on the merits of both approaches. The consensus was to ask the selection committee to decide teams for 1<sup>st</sup> August. It was also raised whether captains could be involved in team selection. The overwhelming response from the members at the AGM was that anyone can stand for the selection committee, and anyone who wants to be involved in selecting

teams should stand. The members present felt that if we have a selection committee, then they should be the ones to select the teams on behalf of all members.

3. Treasurer:

We have historically built up a healthy bank balance, and for the past few years we have aimed to run the club at a loss to run this down and be a bit more efficient. We have succeeded in this. During this time, shuttle costs have also continued to go up, so as a result we now need to increase fees for the first time since 2010-11. This is with the aim of running the club at break even, and thus maintaining our current bank balance so that we can buy shuttles and pay for courts when needed. We have reviewed each area of the club to ensure that future income will cover the cost for that activity, including the juniors.

Fees will be:

Year	£160
Summer	£60
Season	£120
Match fee	£7
Visitor fee	£7
Match only	£25

Junior fees are half for year/summer/season, and £5 match fee and visitor fee. We will also be charging for any coaching arranged, at £10 per person, which covers the cost of courts fees, shuttles and coaching fees.

Fees were unanimously accepted.

4. Club Secretary:

Nothing to report.

5. Match Secretary:

Another smooth year, no issues to report

6. Bookings Officer:

Bookings did not raise any issues this year. No particular issue of courts not booked or booked when they weren't needed.

7. CWO/Juniors Officer:

The Juniors appear to have gone from strength to strength this year.

Not only do we have 20 Juniors on our books – but due to enquiries we now have a waiting list. Apart from very hot weather and exams, we are usually able to fill all 4 courts most evenings.

The original point of starting up a Junior Club was to hopefully refurbish the club with new blood (none of us are getting any younger). To this end, I'm pleased and proud to announce that Oli is joining us for this Summer Club – and Palak (one of our Junior girls) also hopes to join us this Summer Season. Another one of our Juniors (Adi was a part of the U.14s Berkshire teams that won the U14s National Junior Badminton League a couple of Sundays ago.

We have had 2 Ladies matches where Aimee and Lily have played for us. Although we only won one of our 3 rubbers, we took the other two to 3 and didn't score less than 16 the whole night.

8. Social Secretary:

End of season curry last year was at the Tamarind Tree. Attended by about 20 people and a good evening was had by all.

Christmas so was at The Giggling Squid - people seemed to love the food - so that's why we are doing end of season on Friday 20th July there. Numbers please (sheet going around)

2017 Club Tournament:

Mens: 1st Aravind, 2nd Oli, 3rd William

Ladies: 1st Carol, 2nd Cathy, 3rd Karen

This year will be at Woodford Park, 8pm Weds 4th July. Fully funded for members - please put your name on the sheet - if you can't play, let Sharon know if you are available to help.

Can club trophies please be returned to club at least one week before this year's tournament on 4th July

**Team Captains Reports (Agenda Item 3)**

9. The Captains reported on the successes of their teams during the season:

**A&C**

Stuart	Mens	We won the division this year, with a record of 5 wins and 3 losses. Mark Angell has now retired from the team due to an injured back, and Charles Bradshaw has stepped in as our 4 <sup>th</sup> regular member. Once again we achieved a record of 8 of 8 visits to the pub after our matches, continuing to experience the local wildlife that these venues have to offer.
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**Reading**

Steve J	Mens	<p>Sorry to all that I could not attend.</p> <p>Overall a disappointing season, winning just one match of twelve. Suffice to say, we'll be back in Division 2 next season. Plenty of close games and enjoyable despite these numbers!</p> <p>The step up between the divisions has always been tough. Our track record is going up and down between both. I've notice we always lack preparation for Division 1, as we're just not used to playing at that standard. It's a shame. If we regularly practised to that standard, I'm certain we have a team capable of staying up in the future.</p> <p>Something I'll assess this time next year, assuming we do bounce back up.</p> <p>Regarding fixtures, my thanks to Stuart for organising at the start of the season and re-organising two matches during. Very much appreciated.</p> <p>My only criticism is that the team was selected too early last year, so I mention in my absence, to request our teams are finalised at the end of August so we maximise our chances with selection consideration for new members.</p> <p>I respect it's not my call and for club members to decide, however as captain I'd appreciate some engagement on team selection. Perhaps captains can be invited to attend the final selection meeting if that's what will work best? :0)</p> <p>I'm also happy to skipper the team again next season. Wishing everyone a great summer in meantime.</p>
Sharon	Ladies	<p>Division 2. Great season, finishing 2nd top to Silver Fox</p> <p>Unfortunately I was unable to play until January due to my back issues but everyone rallied around and covered, and we always put out a full squad so big thankyou to all for subbing including Issy, Cathy, Karen, Jo Clark and also Amy and Lilly from Juniors</p> <p>Listed in top pairs were:</p> <ul style="list-style-type: none"> <li>* Carol and Diane</li> <li>* Althea and Jo L</li> </ul> <p>So very well done girls!</p> <p>Ladies managed just one pub visit on final match</p>

James P	Mixed A	<p>We had a tough first match against the team who came down last season - Silver Fox B - which would serve as a good benchmark for our chances this season</p> <p>After a narrow 5-4 loss, with some new partnerships in our team, hopes were high that we could move onwards and upwards from there.</p> <p>A couple of straightforward wins later, we had an unexpected loss against Chiltern C and then by the time we lost 6-3 to Silver Fox just before Christmas we were realistically looking at 2nd-place as our best finish (although 2 teams go up...)</p> <p>A few wins later, we faced Flying Rackets in March knowing that a win should be good enough for 2nd place. It was a close match with most games being taken to three, and we server at 20-19 in the third end of the 9th rubber (and had a high smash at the net for victory!) but fate was against us on the night.</p> <p>Technically, if Flying Rackets have an improbable 9-0 loss to Prospect in their last game, then we would finish above them on games won, but I'm not holding my breath</p> <p>Thanks to the many reserves who played (most of the ladies in the club played at one time or another), and a special thanks to Cathy for always being available at late notice!</p>
Andy R	Mixed B	<p>Looks like we will finish 3<sup>rd</sup>, but still awaiting teams to put details in. Thanks to all subs, Charles &amp; Di finishing in top pairing for division. Had some really god games all season.</p>

### Bracknell

Cathy	Mixed	<ul style="list-style-type: none"> <li>* Cathy and Rob</li> <li>* Mark and Jo</li> <li>* Issy and Lee</li> </ul> <p>Switched pairings on request as Mark and Jo both felt they did not play well together. Changed to Mark and Cathy, and Rob and Jo</p> <p>Results: Won 2 matches:</p> <ul style="list-style-type: none"> <li>* Silver Fox - 6-3</li> <li>* Prospect - 5-4</li> </ul> <p>Lost 6 matches Two 5-4 losses (Silver Fox and Flying Rackets)</p> <p>Also had lots of subs so thanks to them:</p> <ul style="list-style-type: none"> <li>* Althea</li> <li>* Andy R</li> <li>* Aravind</li> <li>* Carol</li> <li>* Chang</li> <li>* Diane</li> <li>* James P</li> <li>* Paul</li> </ul> <p>Mid-table with 15 league points at present ahead of Silver Fox (with 6 league points) and Prospect (with 8 league points) but Prospect have only updated 4 match results and Silver Fox have updated 5 match results</p> <p>Very slim chance that we will stay up</p>
Rob	Mens	<p>Bracknell Mens had a successful year, winning 9 games of 12 and our division. We were level with Prospect, but had a better 'goal difference'.</p> <p>Big thanks to the core group of Charles, Mark and Pete who made my Captaincy very straight forward. We all really enjoyed the season and played it in a great spirit (Crowthorne away being a minor blip!). Thanks also to Naeem, Will, Mo, and George for stepping in to play a few matches.</p>

		<p>Some stats:</p> <ul style="list-style-type: none"> <li>• Rob and Pete were 2nd best pair in division with 94% win rate. Mark and Charles third with 78%.</li> <li>• Rob won most points in division, Mark second - likely due to our inability to stop rubbers going to three!</li> <li>• Rob, Mark, Pete and Charles were all in top five for most rubbers won.</li> </ul> <p>Thanks again to everyone who played for us this year - I had a great time, and hope everyone else did. We are excited about the challenge of Division 1, particularly as we need to field three pairs with the step up.</p>
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#### **Proposals (Agenda Item 4)**

10. Proposal 1: majority vote "for". Carried.  
 Constitution changes were amended to change the bye-law mentioning splitting court use by player skill to splitting court use for specific purposes. Stuart Marlow proposed the amended documents. Lee Gordon-Walker seconded them. Changes were accepted with one abstention and no objections.

#### **Election of Officers (Agenda Item 5)**

11. Main committee:  
 No other members have come forward to be on the main committee. Lee Gordon-Walker proposed re-election of all current officials. William Montgomery seconded. Motion agreed unanimously.  
 All Members retired and re-appointed.

Selection committee:  
 Diane, Andy Redhead, Naeem, William and Stuart  
 Selection committee was noted as requiring no vote as only five members volunteered to stand.

NB: The selection committee is required to comprise at least 2 members of each gender except where insufficient numbers of either has stood for election - as agreed by members at the 2013 AGM.

#### **Any Other Business (Agenda Item 6)**

12. Juniors Update:
- We have defined our Juniors Development Programme which we will share with members and juniors parents (Stuart then read this out)  
 We have recently been inviting a group of 5-6 juniors to attend the start of club night, and whilst club night numbers have been low we have now finished the season, and we want to try and encourage them to join the main club night proper. As such we will:
- Stop the invite to stay for the start of club night
  - Invite them to attend Summer Club instead

- Encourage those who are suitable to apply for membership and progress from the juniors coaching session to the main club night
- In September we will restart invites for new prospects only

It was asked if juniors would pay for attending main club, and it was confirmed they would. It was questioned if we would have as many, and it was noted that we expect fewer juniors at club night, and those that are there will be there with a view to progressing to the senior club. Juniors with no plan to move to seniors will not be expected to attend for any time.

It was noted that we need to encourage more interaction between juniors and seniors – a lot of juniors won't come if Di is not going to be at senior club. One way to start this would be to provide named pegs for all new members, including juniors. It was asked if the pegs should have something to identify the player as junior, and it was agreed that they should not. Stuart thanked all members for supporting the juniors. The development programme will be put onto our website and sent to all members.

### 13. GDPR Update:

In April 2017, the European Union passed the General Data Protection Regulation (GDPR). It will take effect on 25<sup>th</sup> May 2018. This law doesn't only cover businesses, but sports clubs too, since clubs regularly handle personal data of their members.

The new regulations are designed to ultimately benefit the 'data subject' (our members) through improved data management and security, and we as a club must ensure that we have robust processes and policies in place to manage our members' personal data.

Our Club seeks to ensure that the personal data we hold about our members is:

- secure
- viewed only by those who really need to view it
- limited to what is needed
- accurate
- up to date
- only kept for only as long as it is needed
- deleted / destroyed after a period of time
- available to be seen by its owner on request
- not shared with 3rd Parties unnecessarily
- easily amended if incorrect

Your personal data is held on the club website and committee members personal computers – all of which are password protected. It is only used for the purpose of running the club, and we will only hold two years' worth of history.

We only ask for the data that we need to actually run the club, and we will make providing consent part of the annual member renewal process for members and part of the registration process for juniors.

Your personal data is also provided to Badminton England and the Leagues in which we play matches. Those bodies will also need to comply with GDPR.

It was questioned how the club would process requests for access to data, and/or occurrences of a breach. It was agreed we should have a short statement available to members covering this. The security of the website was brought up,

and the committee confirmed work is in progress to improve this. It was also suggested that where possible files should be password protected. It was confirmed that as we only ask for required data, it will not be possible to be a member if consent is not given for us to have that data (the club would not be able to register players etc without it). Therefore, the consent option will be mandatory to complete the online membership form. There was a general consensus that GDPR was a complex area, and that members were pleased to see it had been considered carefully.

12. Steve Johnson – second club night. Could we have a second club night, as those with matches on Monday and/or Wednesday often do not come on a Tuesday. It was noted that we have looked at this before, and without a substantial number of people it isn't financially viable without a large fee increase. No members at the AGM were willing to commit to attend on another night. It was suggested that the club could book one off pairs practice if a small number of people want to play, and charge just those players at cost rate. Stuart agreed to approach Steve with this suggestion.
13. Andy Martin – new sports centre in Aldershot. Would the club be interested in using any new facilities? It was not thought there was a current need, but agreed it was worth research. Andy agreed to find out more.
14. Jo Lawasani – matches at club night. Could any matches be held on club night? It would encourage people to come and make finding a reserve potentially easier. Also cost effective. Another member noted this could cause a clash with fees vs match fees and get complicated if members don't want to pay match fees to play at club. It was also noted that it's impossible to know in advance when club night will be busy or not, but matches are all booked at the start of the year. It was noted that we are recruiting and increasing member numbers might make this tricky as well. It was agreed to avoid this for the next year, but to investigate spreading some matches to Thursday nights in case that helps encourage people to come to club as they would not have to play two nights in a row. We can reconsider next year if club attendance continues to be poor.

There being no further business the meeting terminated at 9:19pm

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Chairman